



No. 31112/23
Dt. 17-05-2023

Sub: 23-CP- 17-GE-TRC-A: Development of Public-sector Productivity Specialists 10-14 July 2023, Online. (Visit www.npcindia.gov.in/NPC/User/InternationalServices for detailed Project Notification.

Dear Sir,

We invite your kind attention to NPC <https://www.npcindia.gov.in/NPC/User/InternationalServices> with regard to above Asian Productivity Organization (APO) project. The project notification and the APO bio data form are available on the above mentioned page and the same are also attached herewith. The duly filled in **single copy** of Performa enclosed (in excel form only) of the suitable officers for participation as per the para (**Qualifications for Participants**) of the project notification may kindly be forwarded to reach us latest by **22nd, June 2023**. In this regard, the following points may be noted.

- **Fees and Charges**

The Participation fees (NON-REFUNDABLE) of **Rs. 500/-** for MSME Sector, Trade Unions and NGO's and **Rs. 1000/-** for others is payable along with the nomination form for each participant.

The requisite amount can be paid through a demand draft/cheque/ECS drawn in favour of National Productivity Council, New Delhi. In the regard, the bank account of NPC details is attached herewith. Kindly e-mail the details of the ECS/RTGS/NEFT payment made, **mentioning the name of applicant in remarks**, to mayank.verma@npcindia.gov.in, isg@npcindia.gov.in, rk.rawat@npcindia.gov.in Please note, in the absence of application fee, the nomination will not be considered.

- **Nomination Procedure**

All nominations should be routed through proper channel and as per the attached APO bio data form. The nominations received after the last date will not be considered. It is the responsibility of the candidates to complete all the official formalities required by their organizations/department for participating in the program.

It is requested to send nominations by e-mail to mayank.verma@npcindia.gov.in, isg@npcindia.gov.in, rk.rawat@npcindia.gov.in (application in prescribed excel format) and one hard copy by post along with the covering letter of the competent authority on company's letter head. All information pertaining to nominations will be treated as confidential and classified. The nominated officers may be invited as a faculty in programs on the relevant subject/s, organized by NPC.

We look forward to receiving of nominations from your esteemed organization.

Thanking you,

Yours faithfully,

-sd
(K.D. Bhardwaj)
Director & Group Head (Int'l Serv.)
for Director General
e-mail: isg@npcindia.gov.in



PROJECT NOTIFICATION

Reference No.: 109

Date of Issue	16 May 2023
Project Code	23-CP-47-GE-TRC-A
Title	Development of Public-sector Productivity Specialists
Timing	10 July 2023–14 July 2023
Hosting Country(ies)	Philippines
Venue City(ies)	Not Applicable
Modality	Online
Implementing Organization(s)	Development Academy of the Philippines and APO Secretariat
Participating Country(ies)	All Member Countries
Overseas Participants	38
Local Participants	12
Closing Date	26 June 2023
Remarks	Not Applicable

Objectives	Discuss the importance of productivity growth in the public sector; examine the roles of productivity specialists in supporting improvement initiatives in public-sector organizations; equip participants with required skill sets and competencies as productivity specialists; and preliminary screening for the face-to-face course on the similar subject.
Rationale	The APO continues to explore ways to enhance workforce efficiency, employee skills and motivation, and managerial abilities to make the most of public resources and meet citizens' needs in the new normal. These are the basics of the APO Public-sector Productivity Framework, which aims to strengthen public-sector capacity through enhancing the skills of employees.
Background	<p>The COVID-19 pandemic affected the public sector, which impacted the continuity of important services like healthcare, education, public administration, and accessibility to food due to mobility constraints. Public-sector employees had to adapt to remote work and adopt digital solutions, while ensuring the delivery of services and boosting productivity and performance.</p> <p>The APO and DAP have identified a variety of activities over the years and conducted a number of programs to help participants build the necessary skill sets and competence to be productivity specialists. It is necessary to continue the programs to train more public-sector employees as productivity specialists.</p> <p>This training course will cover improving productivity in public-sector organizations as well as discuss the significance of continued productivity growth, including the concepts, methodologies, tools, and procedures required for productivity specialists in the sector.</p>
Topics	Role of the public sector and global trends in improving productivity; Citizen-centered service and opportunities for improving public service delivery in the new normal; Performance management and public-sector leadership; Development of productivity improvement plans; Measuring public-sector productivity; Approaches for improving organizational productivity; and Competency assessment.
Outcome	Enhanced understanding of the importance of productivity growth in the public sector; methods to improve work processes, skills of employees, and managerial capability are identified; lessons are learned from case studies and best practices of public-sector productivity specialists; and national candidates for the public-sector productivity specialists' face-to-face course.
Qualifications	Policymakers and government officials, representatives of local government units and enterprises, and NPO officials working on public administration, training, and educational programs for the public sector.

Please refer to the implementation procedures circulated with this document for further details.



Dr. Indra Pradana Singawinata
Secretary-General